List of Eligible Federal/State Funded Programs (Tier II Day Care Homes)

03-2010

PURPOSE

To inform parents of children enrolled in Tier II homes about the federal/state funded programs that would make their children categorically eligible for Tier I meal reimbursement rates in the Child and Adult Care Food Program (CACFP) for Day Care Homes.

PROCEDURE

How to Obtain Form

Make additional copies as needed or download Form H1660 from the Texas Department of Agriculture (TDA) website at <u>www.snptexas.org</u>.

Transmittal

Send Form H1660 to parents of children enrolled in Tier II homes along with Form H1556, Parent Letter – Nonresident Children in Tier II Homes, and Form H1531-H, Child Nutrition Program Application – Nonresident Children in Tier II Homes.

Form Retention

Keep copies of Form H1660 for three years from the end of the program year. **Exception:** If audit findings, claims or litigation have not been resolved by the end of the program year, all forms and records must be maintained until all issues are resolved.